

Date and time received: _____
Date approved by CAB Chair: _____
(This portion to be filled out by CAB Administrative Recorder)



Citizen Advisory Board Agenda Reservation Form

Meeting Date: _____
CAB Name: _____
Presenter: _____
Staff Person: _____

Submitted By: _____
Email Address: _____
Work Phone: _____
Fax Number: _____

Item Title: *Exactly* as it is to read on the agenda; please type or print. Items should include all major topics of information submitted. (If applicable, please include Washoe County Case Number and short description of the request requiring a permit, and location of the project including cross streets if available)

Action Item: _____

Informational Only Item: _____

Desired Action by the CAB:

Required Information (as applicable)

Planning Commission Meeting Date: _____

-

Board of Adjustment Meeting Date: _____

-

Washoe County Commissioners Meeting Date: _____

-

Other Public Hearing Dates:

Agency ::::::::::::::::::::::::::::::::::::::: _____

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To be placed on a Citizen Advisory Board Agenda, the "Agenda Reservation Form" is due to the Citizen Advisory Board Recording Secretary no later than twelve (12) working days at 1:00 p.m. prior to the Citizen Advisory Board Meeting Date. Please email the completed form to the CAB Administrative Recorder at cabrecorder@washoecounty.us Please include the CAB Name and meeting date in the e-mail subject. If you don't receive information from the Administrative Recorder, please call 775.328.2720.