



# EVACUATION CHECKLIST

## TO-GO BAG:

- Important documents (bank, IRS, trust, investment, insurance policies, birth certificates, medical records)
- Credit/ATM/Debit cards
- Medications
- Prescription glasses
- Driver's license / Passport
- Passport
- Computer back up files
- Flashlight, portable radio with extra batteries tuned to 780 AM or 88.9 FM
- Inventory of home contents (consider videotaping now, prior to an emergency)
- Photographs of the exterior of the house and landscape
- Address book
- Cell phone and charger
- Personal toiletries
- Water
- Enough clothing for 3-5 days
- Family heirlooms

## WHAT TO WEAR:

- Wear only cotton or wool clothes. Long pants, long sleeved-shirt or jacket, hat, boots, gloves, handkerchief to cover your face, goggles.

## FAMILY MEMBERS/PETS/LIVESTOCK:

- If possible evacuate all family members not essential to preparing the house for wildfire.
- Plan several evacuation routes from your home.
- Designate a safe meeting place and contact person
- Relay your plans to the contact person
- Evacuate pets and livestock whenever possible. Never turn animals loose.
- Contact Animal Rescue Team at 775-322-DOGS if you need assistance

## **VEHICLE PREPARATION:**

- **Place vehicles outside the garage pointing out**
- **Keep vehicle fuel tank full during fire season**
- **Roll up the windows**
- **Close the garage door, but leave unlocked**
- **If applicable, disconnect the electric garage door opener so that the door can be opened manually.**
- **Place essential items in the car**
- **If you do not drive, make other arrangements for transportation in advance.**

## **INSIDE THE HOME:**

- **Close all interior doors**
- **Leave a light on in each room**
- **Remove lightweight, non-fire-resistant curtains and other combustible materials from around windows**
- **Close fire-resistant drapes, shutters and blinds**
- **Turn off all pilot lights**
- **Move overstuffed furniture, such as sofas, to the center of the room**
- **Close Doggie Doors**
- **If you have an additional water source (pool, pond, hot tub, etc.) and/or portable pump, place the sign in your window “P.R.I.D.E. WATER SOURCE HERE”, which is available at [www.washoecounty.us/SierraFire](http://www.washoecounty.us/SierraFire).**
- **When you evacuate, post your “EVACUATED” sign in your window, available at [www.washoecounty.us/SierraFire](http://www.washoecounty.us/SierraFire)**

## **OUTSIDE THE HOME:**

- **Place combustible patio furniture in the house or garage**
- **Shut off propane at the tank or natural gas at the meter**
- **Close all exterior vents, doors and windows**
- **Prop a ladder against the house to provide firefighters with easy access to the roof**
- **Make sure that all garden hoses are connected to faucets and attach nozzles**
- **Leave exterior doors unlocked and turn on outside lights**
- **Cover windows, attic openings and vents with plywood that is at least one-half inch thick**
- **Unlock side gates**
- **Fill trash cans and buckets with water and place where firefighters can find them**