



Washoe County Department
of Building & Safety 1001 E. Ninth
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ST EFFECTIVE MARCH 1ST, 2009

In an effort to reduce the review time, speed up the permitting process and reduce Building Department man hours the following submittal changes will be implemented March 1st, 2009.

NUMBER OF PLAN SETS REQUIRED FOR SUBMITTAL

Residential:

Full Sets-2 Two complete sets, wet or electronically sealed according to applicable NRS requirements, with all supporting documents i.e. energy compliance statement, structural and truss calculations, coverage calculations if approaching 25000 sq ft of disturbance etc. (*Building-Office & Field*)

Partial Sets-3 or 4

Three sets (copies of stamped sets) consisting of site plan, floor plan and elevation sheets. (*Community Development, Engineering & Fire*)

Site Plans-1 or 3

One additional site plan (copy of stamped sets). (*Water Utility*)

AND If the project is on a septic system, Two additional site plans (copies of stamped sets). (*Health*)

Commercial:

Full Sets-2 Two complete sets wet stamped or electronically sealed according to applicable NRS requirements with all supporting documents i.e. energy compliance statement, structural and truss calculations, soils reports where applicable, specifications, etc. (*Building-Office & Field*)

Partial Sets-5

1. Five sets (copies of stamped sets) consisting of all civil sheets, including all site (MEP) plans, architectural floor plans, elevations and **all MEP** sheets. (*All other reviewing agencies*)

These additional plan sets allow concurrent review by all Washoe County departments and outside reviewing agencies. Plans will be distributed simultaneously to every department or agency involved.

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